

## El Dorado Hills Chamber of Commerce

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### Monthly Business Luncheon Sponsor Guidelines & Request Form

The **El Dorado Hills Chamber of Commerce** provides luncheon sponsorships as a great way to promote your business! The following guidelines will assist you in sponsoring a monthly luncheon.

#### Choosing a date

Luncheons are held the first Wednesday of the month from 11:30 am – 1:00 pm.

When you have a month in mind, contact the Chamber at 916-933-1335 or email [cassidy@eldoradohillschamber.org](mailto:cassidy@eldoradohillschamber.org) to make sure this month may be available.

#### Sponsorship Publicity

Promotion should be started well ahead of the event once you are confirmed. The way to achieve good attendance is to spread the word and advertise.

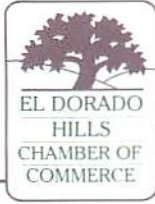
The Chamber will promote your sponsorship in at least one Weekly e-News notification. Your sponsorship will also be listed on the Chamber website and on the hard copy of the calendar. Luncheon sponsors receive one (1) complimentary lunch, a sponsor sign to be displayed the day of the event, as well as displayed in the Chamber office for the remainder of the month, and a 5-7 minute presentation at the luncheon. Sponsors are also entitled to bring promotional material for all place settings. Sponsor letterhead may be used for the luncheon agenda and Chamber calendar that will be distributed that day.

#### Cost/Location

Sponsorships are \$250, to be paid 2 weeks prior to the luncheon. The luncheons are held in these locations throughout the year.

Serrano Country Club  
Holiday Inn Express Hotel & Suites  
Community Services District  
El Dorado Hills Fire Department

A Monthly Luncheon sponsorship establishes your relationship with the community, business partners and members of the El Dorado Hills Chamber of Commerce.



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# Business Luncheon Sponsor Request Form

Please fill out the form below if sponsoring a monthly luncheon interests you.

Return to: **El Dorado Hills Chamber of Commerce**

Mail: PO Box 5055, EDH, 95762

Fax: 916-933-5908

Phone: 916-933-1335

Email: [cassidy@eldoradohillschamber.org](mailto:cassidy@eldoradohillschamber.org)

Business Name \_\_\_\_\_

Contact \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Preferred  
Month/Location \_\_\_\_\_

Payment: Check # \_\_\_\_\_

Visa/MC # \_\_\_\_\_

Expiration Date \_\_\_\_\_ V-code \_\_\_\_\_

*(Date is not confirmed until you receive notice from the Chamber)*

## Helping Business Succeed!